

**Berkley Public Library
Board Meeting Minutes
November 20, 2024**

Present: Matt Church, Library Director; Carol Hermann, Chair; Amanda Rohda, Vice Chair; Christina Grimm and Margaret McGee, Board Members; Ross Gavin, City Council Member.

Call to Order

The meeting was called to order at 7:03 pm.

I. Public Comments

There were no public comments.

II. Approval of Minutes from October 20 Meeting

The Board approved the minutes as printed. Amanda moved to approve, Carol seconded.

III. Librarian's Report

The Library Director presented reports on Library Staff, building and grounds, and programming. Highlights of the report include:

- Skeleton petting zoo and Coolidge Cemetery was well received.
- Participated in Trick/Treat stroll. Parking lot was open during this event.
- Desk Assistant represented the Library in multi-lingual family night for Berkley Schools.
- Air purifying units installed in library staff area – units were provided by MI Department of Health and Human Services.
- Closed on October 11 for HVAC replacement (air handlers, pump, and boiler). Next step is to remove chiller unit with a crane in early 2025.
- Staff attended Adaptive Umbrella event at Bloomfield Township Library.
- Successful book sale from Friends of the Library.
- Story time with Mayor Dean, public safety, and K9 Bear was well attended.

IV. Old Business

- Circulation numbers down slightly compared to last year.
- Gate count is up from last year, public computer sessions are up.

V. New Business

- Meeting calendar for 2025 established, with schedule 3rd Wednesday of each month.
- Reviewed U of M's library survey results. Berkley Library received positive reviews and feedback from patrons, specifically highlighting the strength of Library Director and Staff. Response rate was strong.

VI. Update from City Council Liaison

- City Council welcomes new City Manager starting December 2.
- Recruiting started for a new HR Manager position.
- Council conducting a study to look at condition of facilities and suggest needed improvements.
- Dad's Club and School District partnered on improving Community 1.
- November 5 election went as planned with steady voting all day.
- Holiday Lights parade is December 7.
- Bacon Road construction will start soon.
- Council will conduct quarterly meetings with the School Board.
- Survey for boards and commissions to gain feedback regarding needs from Council and City.

The meeting was adjourned at 8:02 pm.

The next Library Board Meeting is Wednesday, January 15, 2025.

Submitted by Margaret McGee